

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

**Regular Meeting Minutes for
January 22, 2020**

1. **CALL TO ORDER AND ESTABLISH QUORUM:**
President M. Rodriguez called the meeting to order at 6:03 p.m. A quorum was established with Commissioner's Linda Rodriguez, and Elizabeth Cargile present.
2. **PUBLIC COMMENTS:**
None
3. **READING AND APPROVAL OF MINUTES:**
The Commissioners reviewed the minutes of December regular meeting.
MOTION: Secretary Cargile moved to adopt the minutes of the public hearings as presented by her to the Board second by Commissioner L. Rodriguez; no discussion, passed unanimously.
4. **REPORT FROM PRESIDENT:**
 - A. Great Oaks Subdivision-Commissioner L. Rodriguez reported that the HOA has conferred with their attorney, and the only way to authorize the sale of the property to the BOESC #5 would be to have the approval of every landowner in the HOA. Commissioner Cargile inquired if Great Oaks HOA has a newsletter that is sent out on a regular basis? Commissioner L. Rodriguez replied yes.
MOTION: Commissioner Cargile moved that perhaps the HOA could have a poll sent out in the newsletter to show if the landowners would be interested in the sale. Second by Commissioner L. Rodriguez; no discussion, passed unanimously.
Commissioner Cathy Gonzalez arrived at 6:29 p.m.
 - B. President M. Rodriguez performed the Oath of office after both Commissioner Cargile and Gonzalez completed the Statement of Office.
 - C. Board Members voted for the positions as follows:
MOTION: President M. Rodriguez moved to have all positions remain as is:
President Manuel Rodriguez
Vice President Maria Sanchez
Secretary Elizabeth Cargile
Treasurer Cathy Gonzalez
Asst. Treasurer Linda Rodriguez
Second by Commissioner L. Rodriguez, being no discussion; motion passed unanimously.
 - D. Commissioners agreed to keep the meetings on the 3rd Thursday of the month. Since there is no change there is no motion necessary.
 - E. Commissioners agreed to keep the current official media "Devine News". Since there is no change there is no motion necessary.
5. **SERVICE PROVIDER REPORT:**
 - A. **LVFD**-Due to fire call, no one was present for questions. Presentations were received, hard copies on file.
 - a. None
 - b. Contract will be emailed to the LVFD. (emailed 1/27/2020)
 - B. **NVFD**-President Bryan Graham was available for questions, presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

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- a. Contract was handed to President Graham.
- b. Inform-Treasurer G. Rodriguez stated that all pump tests completed, equipment and hoses passed.

6. REPORT FROM TREASURER:

- A. Accounts information:
 - Money Market \$ 36,204.04
 - Regular Checking 63,987.73
 - Interest & Sinking 152,973.45
- B. Administrative expenses: None
- C. Treasurer Cathy Gonzalez reported payments made or due as follows:

EXTRACO BANK (Truck #289)	\$57,697.43	#800
LVFD (service provider)	7,500.00	801
NVFD (service provider)	58,000.00	802

MOTION: Commissioner Cargile moved to approve payments and to transfer the Fire truck payment from the I&S account to the regular checking account, second by Commissioner Gonzalez; no discussion, motion passed unanimously.

7. SECRETARY'S REPORT:

- A. Texas Department of Emergency Management report was submitted on 12/10/2019 as required by law.
- B. Texas State Comptroller report is due in March 2020.
- C. No online training opportunities this month
- D. Training conference-Commissioner's Gonzalez, L. Rodriguez, and Cargile will be attending, Commissioner M. Rodriguez will not be able to attend.

8. ITEMS FOR REVIEW, DISCUSSION & ACTION AT NEXT MEETING:

- A. Receipts for new equipment purchases.
- B. New equipment purchase.
- C. New signature cards for accounts.
- D. Great Oaks
- E. Station #2 payment
- F. Accounting workshop
- G. February training conference travel and per diem.

9. ADJOURNMENT:

Commissioner Cargile moved to adjourn the meeting by unanimous consent. No objection, the meeting was adjourned at 6:53 p.m.

Respectfully submitted,



Elizabeth K. Cargile, Secretary

Approved by: _____